



RECORD OF PROCEEDINGS

Minutes of the Silverton Village Council Committee Meeting
Held Thursday, April 17, 2025

The Village of Silverton Council convened in regular session in the Council Chambers, located at 6943 Montgomery Road, at 5:00 p.m. on Thursday, April 17, 2025. Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith led a moment of silence followed by the Pledge of Allegiance.

ROLL CALL

Elected Officials:

• John Smith, Mayor	Present
• Britt Born, Council	Present
• Shirley Hackett-Austin, Council	Present
• Mark Quarry, Council	Present
• Idella Thompson, Council	Present
• Dottie Williams, Council	Present
• Franklin Wilson, Council	Present

Also present:

- Jack Cameron, Village Manager
- Bryan Pacheco, Village Solicitor
- Meredith George, Clerk of Council
- Alycia Boggs, Tax Administrator
- Wendy Moeller, Planning Consultant

PUBLIC HEARING:

Mr. Quarry motioned to open the public hearing at 5:02 p.m. Mrs. Williams seconded the motion. Motion carried by a unanimous voice vote.

Mr. Cameron noted the public hearing was to consider updates to the zoning code that have been reviewed and recommended by the Planning Commission.

Mrs. Moeller reviewed the proposed changes, noting one additional change has been added, addressing uses that are not specifically listed in the zoning code, which will be added to section 153.01(b).

There was no public comment.

At 5:17 p.m. Mrs. Williams motioned to close the public hearing and was seconded by Mrs. Thompson. Motion carried by a unanimous voice vote.

LEGISLATION:

Ms. George gave the first reading of Ordinance 2025-10 Adopting the Recommendations of the Silverton Planning Commission and Amending Chapter 153 of the Municipal Code of Ordinances to Read as Follows in Exhibit A. Mr. Quarry motioned to amend Exhibit A to include Section 153.01(B) prohibiting “uses” not specifically listed in the zoning code. Ms. Born seconded the motion. A roll call vote was taken. Motion carried 6-0.

Ms. George gave the reading of Ordinance 2025-11 Establishing the Façade Grant Program, Creating a Façade Grant Program Fund, Transferring Funds from the Neighborhood Stabilization Program thereto, Making the Necessary Appropriations, and Declaring an Emergency. Mr. Wilson motioned for passage and was seconded by Mrs. Thompson. A roll call vote was taken. Motion carried 6-0. Mr. Quarry motioned to suspend the rules and was seconded by Mrs. Thompson. A roll call vote was taken. Motion carried 6-0.

Ms. George gave the reading of Resolution 2025-12 Authorizing the Village Manager to Enter into a Contract with the Board of County Commissioners, Hamilton County, Ohio for Small Event Grant Program Funds. Mr. Wilson motioned for passage and was seconded by Ms. Born. A roll call vote was taken. Motion carried 6-0.

OTHER BUSINESS:

Mr. Cameron reported Mayor Smith has made recommendations to fill vacancies on two of our boards. Ms. Ronnise Handy has agreed to serve on the Tax Review Board and Ms. Lindsay Webb has agreed to serve on the Board of Zoning Appeals. Mrs. Williams motioned to affirm the recommendations made by Mayor Smith. Mr. Quarry seconded the motion. Motion carried by a unanimous voice vote.

FINANCE DIRECTOR:

Ms. George gave the quarterly Finance Director report, highlighting the duties of her new role, interest revenue, audit completion, and the upcoming tax budget.

EARNINGS TAX ADMINISTRATOR:

Mrs. Boggs gave the quarterly Tax Administrator report, explaining revenue is up, and highlighting the subpoena program which is administered by RITA at a very low cost, with a high return on investment. The most recent round of subpoenas generated an additional \$302,000 in earnings tax revenue for the village.

OTHER BUSINESS:

Mr. Cameron noted that Pilot Dogs is working with a resident on Plainfield Road to help him get a dog. Pilot Dogs is a program that helps blind or visually impaired individuals live with greater independence, safety, and mobility. To help facilitate the placement of the dog, a stop sign might be needed at Plainfield and Zinsle. The Village has no objection to this, but will need to coordinate with the City of Cincinnati.

The Council Retreat is Saturday, April 19 at 9:00 a.m. at the Residence Inn at Rookwood.

Mr. Wilson noted Olivet Baptist Church has asked for help in obtaining a conveyor belt to help with their food pantry. Mr. Cameron added the Village is not permitted to make donations to organizations, but he connected the pantry director to a company that makes conveyor belts to see if they can help.

ADJOURNMENT:

Mr. Quarry motioned for adjournment and was seconded by Mrs. Thompson. Motion carried by a unanimous voice vote.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Meredith L. George
Clerk of Council

John A. Smith
Mayor