



Hamilton County Sheriff's Office

Vacation Check Request

Name: _____ Phone: _____

Address: _____ Township/Village: _____

Departing Date: _____ Time: _____ Returning Date: _____ Time _____

Alarm: **YES** **NO** Alarm Company Name: _____ Phone: _____

Lights left on: **YES** **NO** Where: _____

Vehicles in Driveway: **YES** **NO** Vehicle Information: _____

Any person authorized on property. If so, describe when and for what purpose:

EMERGENCY CONTACT

Name: _____ Relationship: _____

Address: _____ Phone: _____

Additional Comments:

Vacation checks for residents are not a requirement by law. Vacation checks have been a long standing practice of the Hamilton County Sheriff's Office, when time and duties permit. When you are absent from your residence it will be checked by Sheriff's Deputies. This request is not intended to provide you with any additional law enforcement services. We request you notify us when you return from vacation, or anytime that the home will be occupied again.

Please mail or drop off at 6860 Plainfield Rd, FAX (513)936-6222 or email to ebarnes@sheriff.hamilton-co.org

Received By: _____ Date: _____

Follow-Up Letter sent: **YES** **NO**

Follow-Up Letter Returned: **YES** **NO**